

# REFERRAL TOTAL REPORT

(REVISED 12/14/2011)

The purpose of this report is to provide a demographic breakdown of the Referral Codes entered at intake during the selected date range.

The Referral Code Total Report can be run for a specific Date Range, County or Judicial district, Referral Type, Gender Type and Race Type (Figure 1). Above each field, the User may select all types for each field. If multiple jurisdictions (ie: Judicial districts) are selected, each jurisdiction will be displayed in a separate section. Courts can only see reports for the county or districts in which they have jurisdiction.

FIGURE 1

## REPORT SECTION

The report is divided into sections according to the Referral Type. Each section is divided into columns for Race, Gender, Age and Referral Totals. Each row indicates a different demographic segment. For example, in Figure 2, the first row indicates that there was one referral for Burglary that involved a fifteen year old black male. The second row indicates that there was one referral for Burglary that involved a fifteen year old white male. These rows will be added as necessary for different Race, Gender and Age combinations until all of the referrals for the selected Referral Code are listed.

<b>BURGLARY: NON-DWELLING, MOTOR VEHICLE, BOAT</b>			
<u>Race</u>	<u>Gender</u>	<u>Age</u>	<u>Referral Totals</u>
BLACK	MALE	15	1
WHITE	MALE	15	1
<i>Sub-Total for BURGLARY: NON-DWELLING, MOTOR VEHICLE, BOAT</i>			2

FIGURE 2

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## SECTION AND REPORT TOTALS

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The Total Referrals for each Referral Type is given at the end of each section and report (Figure 3). If more than one county or judicial district was selected for the report, the Total Referrals for all Selected County Youth Courts for Period XX/XX/XXXX TO XX/XX/XXXX gives report totals for all selected courts.

Total Referrals for \_\_\_\_\_ COUNTY Youth Court  
for Period 01/01/2011 TO 09/30/2011

226

FIGURE 3

